Crosman Memorial Award Nomination Outline and Requirements

Please note that this only a guideline and not the nomination submission form.

Nominee: [First Name, Last Name]
[Library or Business Name]
[Address]
[City], [State] [Zip Code]
[Phone]
[Email]

Nominator: [First Name, Last Name]
[Library or Business Name]
[Address]
[City], [State] [Zip Code]
[Phone]
[Email]

Positions and dates
[Title 1]
[Library or Business Name]
[Dates MM/YYYY]

[Title 2]
[Library or Business Name]
[Dates MM/YYYY]

[Title 3]
[Library or Business Name]
[Dates MM/YYYY]

[Title 4]
[Library or Business Name]
[Dates MM/YYYY]

[Title 5]
[Library or Business Name]
[Dates MM/YYYY]

Memberships
[Association]
[Association]
Publications

[Title]
[Publication]
[Date/Volume/Issue]

Honors Received

Example: awards; professional services; and recognitions.

[Honors]
[Dates MM/YYYY]

Two Professionals References

[First Name, Last Name]
[Library or Business Name]
[Title]
[Address]
[City], [State] [Zip Code]
[Email]
[Phone]

[First Name, Last Name]
[Library or Business Name]
[Title]
[Address]
[City], [State] [Zip Code]
[Email]
[Phone]
Why the nominee deserves the award (in 200 words or less)

Please note that this document is a guide, the number and order of paragraphs do not need to be followed. To make sure your final document is a complete nomination, always refer back to the award criteria on the ILA website.

Paragraph 1

  Description of current position, programs, grants or awards, statistics/measurements.

Nominee must be a personal member of ILA or be employed at an institution that is an ILA member.

Paragraph 2

  Expand on previous experiences, library boards, committees.

Paragraph 3

  Description of conference presentations, outreach, unique experiences.

Paragraph 4

  Summary