



## Illinois Library Association

### **ILA Forum and Committee Reports**

This form is to be completed by committee chairs/forum managers in collaboration with board liaisons. The ILA Executive Board will have meetings on the following dates in 2021-22: 9/23/21, 11/18/21, 1/13/22 (mid-year “mini meeting;” no report necessary unless you are requesting board action), 3/17/22, 5/19/22. Reports should be submitted two weeks before each board meeting to the board liaison and the ILA office, 33 W. Grand Ave., Ste. 401, Chicago, IL 60654-6799; fax: 312-644-1899; email: [ila@ila.org](mailto:ila@ila.org).

Forum or Committee: Conference Planning Committee

Report completed by: Heidi Knuth

Date: September 7, 2022

Activities underway or completed since the last report:

- Since our last meeting/report, our keynote speaker has had a family medical conflict and withdrawn. We have been working to fill the slot but so far over half a dozen incredible candidates have declined/been unable to commit. The search continues.
- Poster session calls went out and sessions were submitted—all but one were accepted and that one was an inexcusably late submission.
- We’ve begun volunteering for/assigning day-of-conference liaisons and tasks
- Two committee members are unable to attend conference, but we are able to fill in.
- All presenters have been followed up with and contacted
- Subcommittees are on track and doing great with their charges

Projected activities during the upcoming months:

- Assign committee liaisons to speakers/programs if needed/gaps
- Conference Ambiance activities/elements narrowed down and selected
- Confirm keynote speaker
- Edit/update a few documents
- Attend conference 2022
- Schedule post-conference meeting
- Share evaluations/speaker ideas with the 2023 Conference Planning Committee

Questions or concerns that need to be addressed by the ILA Board: None at this time