



Illinois Library Association

ILA Forum and Committee Reports

This form is to be completed by committee chairs / forum managers in collaboration with board liaisons. The ILA Executive Board will have meetings on the following dates in 2018-19: September 20, 2018; November 29, 2018; January 31, 2019; April 11, 2019; and June 13, 2019. Reports should be submitted two weeks before each board meeting to the board liaison and the ILA office, 33 W. Grand Ave., Ste. 401, Chicago, IL 60654-6799; fax: 312-644-1899; email: dfoote@ila.org.

Forum or Committee **Best Practices**

Report completed by **Shannon Distel**

Date **11/15/2018**

Activities underway or completed since the last report:

The Best Practices Committee has a Facebook group set up, a committee email address and committee members are working on an article for the ILA Reporter on best practices for working with volunteers in libraries.

Projected activities during the upcoming months:

Developing the Facebook group, creation of a survey for ILA members regarding best practices for working with volunteers in libraries and working on future ways to solicit best practices and how to disseminate the information to ILA members.

Questions or concerns that need to be addressed by the ILA Board:

No action was taken on changing the committee's charge at the September 20 meeting. The committee would like to know if the charge will be changed to remove the nonexistent ILA Best Practices award and if it will remain a committee or if the committee will be converted to a Best Practices Forum. I would also like to request that the ILA committee forum and report form be

updated to a fillable PDF form or an electronic form, completing the formatting on this Word document is time consuming. Also for committee meetings, a Go To Meeting account or something similar with access for committee chairs to schedule meetings would be useful. The majority of committee members can only participate virtually and electronically and without a standard usable platform committee work is difficult to complete.
