



Illinois Library Association

ILA Forum and Committee Reports

This form is to be completed by committee chairs/forum managers in collaboration with board liaisons. The ILA Executive Board will have meetings on the following dates in 2018-19: September 20, 2018; November 29, 2018; January 31, 2019; April 11, 2019; and June 13, 2019. Reports should be submitted two weeks before each board meeting to the board liaison and the ILA office, 33 W. Grand Ave., Ste. 401, Chicago, IL 60654-6799; fax: 312-644-1899; email: dfoote@ila.org.

Forum or Committee: Best Practices

Report completed by: Shannon Distel

Date: 3/28/2019

Activities underway or completed since the last report:

An article on best practices for working with volunteers in libraries was written and edited by committee members and submitted to ILA for consideration of publication in the ILA Reporter. It was suggested that in order to be published, the committee survey other libraries, including academic and school libraries and amend the article for consideration of publication in the June issue.

Projected activities during the upcoming months:

Committee members have created a survey that will be shared via the committee's new Facebook page and with ILA to share with members. An amendment will then be written for the article and resubmitted by the deadline of April 20th.

A committee member has created best practices for the committee's Facebook page, The best practices will be used for general management of the page and with comments, polls, questions and content generation.

Questions or concerns that need to be addressed by the ILA Board:

The committee requested clarity and updates to the committee's charge after ILA orientation in July, 2018. No action has been taken to amend the charge. The committee is still waiting to hear if the charge will be changed to remove the nonexistant ILA Best Practices award and if, based on strategic plan information, the committee will be changed to a forum.

In order to remove barriers to committee work and communication, the suggestion for a platform for virtual meetings that can be utilized by committee members remains as a request and recommendation.