

Youth Services Librarian of the Year Award Nomination Outline and Requirements

Please note that this only a guideline and not the nomination submission form.

Nominee: [First Name, Last Name]
[Library or Business Name]
[Address]
[City], [State] [Zip Code]
[Phone] [Email]

Nominator: [First Name, Last Name]
[Library or Business Name]
[Address]
[City], [State] [Zip Code]
[Phone]
[Email]

Required Statement (no more than 4 pages)

Please note that this document is a guide, the number and order of paragraphs do not need to be followed. To make sure your final document is a complete nomination, always refer back to the award criteria on the [ILA website](#).

Paragraph 1

Introduction of nominee; relationship of nominator to nominee; brief outline of key points of nominee's recommendation for the award. Nominee must be a personal member of ILA or be employed at an institution that is an ILA member.

Paragraphs 2-4

Highlight various programs nominee has created, examples of nominee's service to the library profession, note participation in professional organizations.

Paragraphs 5-7

How the nominee has cooperated with others within their community in providing services and programs, and examples of the reach and impact nominee has had outside their own community.

Closing paragraph

Summary of nominee's eligibility. Nominator's reasons for nominating candidate.

Optional letters of reference (up to 3)