

15.4.1 Appendix: Suggested Content for a Programming Policy

- The purpose of library programming
- Criteria by which library programs will be selected or designed
- Who will present the programs and rules governing each:
 - Staff
 - Paid or volunteer presenters
 - Community partners
- A commitment to providing free programming and exceptions under which fees may be charged
- A commitment to non-commercial programming
- A commitment to intellectual freedom
 - Commitment to presentation of a variety of viewpoints
 - Programs may include content that runs contrary to the views of some members of the community.
 - Individuals may choose what programs they and their family attend but not infringe upon the rights of others to attend.
 - Offering a program does not constitute the library's endorsement of its content.
 - A protocol for members of the public to communicate with library administration regarding programming decisions (request for reconsideration)
- Types of programs not allowed, e.g.:
 - Programs supporting specific candidates or ballot measures
 - Programs promoting specific religious beliefs
 - Programs containing hate speech
- Constraints on participation, e.g.:
 - Registration requirements
 - Number of participants
 - Age guidelines
 - Preference to cardholders
 - Cancellation
- Expected conduct at programs
- Requesting ADA accommodations to attend a program
- Parameters for photography and videography at programs (may be separate policy)
 - By staff
 - By attendees