

## Technical Services Tips & Tricks ILA October 10, 2007

OCLC

Home page <http://www.oclc.org/>

Connexion Support <http://www.oclc.org/connexion/support/default.htm>

Searching:

- Connexion WorldCat Searching [OCLC]  
<http://www.oclc.org/support/documentation/worldcat/searching/searchworldcatindexes/>
- Searching WorldCat Quick Reference [OCLC]  
<http://www.oclc.org/support/documentation/worldcat/searching/refcard/>
- Tips [OCLC - Support] <http://www.oclc.org/support/tips/default.htm>

Librarian's Toolbox <http://www.oclc.org/toolbox/default.htm>

A gathering place for various OCLC resources useful to catalogers, including:

- Bibliographic Formats and Standards <http://www.oclc.org/bibformats/default.htm>
- Authorities User Guide  
<http://www.oclc.org/support/documentation/worldcat/authorities/userguide/default.htm>
- OCLC Authority Record Format  
[http://www.oclc.org/support/documentation/worldcat/authorities/userguide/app\\_recformats\\_aug/app\\_recformats\\_aug.htm](http://www.oclc.org/support/documentation/worldcat/authorities/userguide/app_recformats_aug/app_recformats_aug.htm)
- Technical Bulletins  
<http://www.oclc.org/support/documentation/technicalbulletins/default.htm>  
(Since 2003, these are no longer available in print.)
- System Alerts <http://www.oclc.org/support/systemalerts/default.asp>

Also linked from OCLC's Support page. Useful when you're encountering problems with (especially) Connexion and are wondering if it's just you, though comments on system problems usually show up sooner on the OCLC-CAT mailing list (cited below).

Error reporting forms—all have links to their PDF versions, in case you need to send proof.

- Authority Record Change Request <https://www3.oclc.org/app/authrec/>
- WorldCat Record Change Request <https://www3.oclc.org/app/bibchg/>  
(This is what some of us used to know as the Bibliographic Record Change Request.)
- WorldCat Duplicate Record Merge Request <https://www3.oclc.org/app/bibdup/>

OCLC Terminologies Service <http://www.oclc.org/terminologies/>

“The Terminologies Service provides access to multiple controlled vocabularies to help you create consistent metadata for your library, museum, or archive collections. Now it's as easy as copy-and-paste into a workform or template once you find a term to use in your description, improving the description of (and access to) your digital and hard copy materials.”

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### Cataloging

- AskA Help Map LC (LCC) to Dewey (DDC) Classification [http://www.questionpoint.org/crs/html/help/en/ask/ask\\_map\\_lcctoddc.html](http://www.questionpoint.org/crs/html/help/en/ask/ask_map_lcctoddc.html)
- Abbreviations for Captions <http://www.loc.gov/acq/conser/conserhold/Captabbr.htm>
- Cataloging and Acquisitions Home (Library of Congress)  
Home page of the Acquisitions and Bibliographic Access Directorate  
<http://www.loc.gov/aba/>
- Contact Us Catalog-Authority Record Error Report Form (Library of Congress) (this address contacts CPSO directly) <http://www.loc.gov/help/contact-libarch-report.html>
- MARC 21 Concise Format for Holdings Data  
<http://www.loc.gov/marc/holdings/echdhome.html>
- BIBCO <http://www.loc.gov/catdir/pcc/bibco/coreintro.html>
- PCC (Program for Cooperative Cataloging) <http://www.loc.gov/catdir/pcc/>
- ODLIS: Online Dictionary for Library and Information Science <http://lu.com/odlis/>
- Standards (The Library of Congress) <http://www.loc.gov/standards/>

### Other resource sites:

- AcqWeb <http://www.acqweb.org/>
- Cataloguer's Toolbox <http://staff.library.mun.ca/staff/toolbox/>
- KSU Libraries - Technical Services - Index <http://library.ksu.edu/depts/techserv/faq.html>
- Cataloger's Learning Workshop (Library of Congress) <http://www.loc.gov/catworkshop/>

### Information resources/catalogs:

- Library of Congress catalog <http://catalog.loc.gov/>
- National Libraries of the World Address List <http://www.ifla.org/VI/2/p2/national-libraries.htm>
- Info Connect International Union Catalogs [http://www.lwrw.com/union\\_catalogs.htm](http://www.lwrw.com/union_catalogs.htm)

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### MARC

MARC Standards Home page <http://www.loc.gov/marc/>

### MARC Code Lists

- Countries <http://www.loc.gov/marc/countries/>
- Geographic Areas <http://www.loc.gov/marc/geoareas/>
- Languages <http://www.loc.gov/marc/languages/>

Organizations <http://www.loc.gov/marc/organizations/>

Relators, Sources, Description Conventions <http://www.loc.gov/marc/relators/>

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The MARC Concise Format pages, especially Bibliographic <http://www.loc.gov/marc/bibliographic/ecbdhome.html> and Authority <http://www.loc.gov/marc/authority/ecadhhome.html>, can be useful when examining a MARC record from a source other than OCLC.

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### Language resources:

- AltaVista's Babel Fish Translation Service (I always start here) <http://world.altavista.com/>
- Dictionary.com/Translator <http://dictionary.reference.com/translate/text.html>
- Free Online Translator [http://www.worldlingo.com/en/products\\_services/worldlingo\\_translator.html](http://www.worldlingo.com/en/products_services/worldlingo_translator.html)
- Hindi Lesson 1-Ukindia <http://www.ukindia.com/zhin001.htm>
- Slavic Languages Cataloging Table of Contents--2003 Version <http://www.indiana.edu/~libslav/slavcatman/>
- Hebrew Cataloging at Princeton University <http://library.princeton.edu/departments/tsd/katmandu/hebrew/hebrewtoc.html>
- Descriptive Cataloging of East Asian Material CJK Examples of AACR2 and Library of Congress Rule Interpretations <http://www.loc.gov/catdir/cps/CJKIntro.html>
- XRCE CA Language Identifier (I find this indispensable when I need to identify what language I have in front of me, particularly African languages) <http://www.xrce.xerox.com/competencies/content-analysis/tools/guesser>
- Omniglot: writing systems & languages of the world <http://www.omniglot.com/>
- Roman Numerals [http://www.novaroma.org/via\\_romana/numbers.html](http://www.novaroma.org/via_romana/numbers.html)

ALA-LC Romanization Tables <http://www.loc.gov/catdir/cps/roman.html>

I normally use the printed tables, but sometimes use these links to PDF scans of the 1997 tables (plus an updated table for Chinese, reflecting LC's conversion to Pinyin Romanization in 2000 and an updated Kurdish table).

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### Audiovisual Cataloging

OLAC Newsletters <http://olacinc.org/newsletters/>

Visual Resources Association <http://www.vraweb.org/>

Summary Notes for Catalog Records (OLAC Cataloging Policy Committee, Summary/Abstracts Task Force, August 2002) <http://ublib.buffalo.edu/libraries/units/cts/olac/capc/summnotes.html>

A good orientation to the principles of creating and revising summary notes. Though prepared with AV materials in mind, it's also useful for summaries for children's books.

### Motion Picture Cataloging

- The Internet Movie Database <http://us.imdb.com/>

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- Glossary of Spanish to English Translations (Cinema, Film, TV, Drama Terms)  
<http://www.proz.com/glossary-translations/spanish-to-english-translations/20>
- Más de Cien Años de Cine Mexicano <http://cinemexicano.mty.itesm.mx/front.html>  
Another specialty site. By no means encyclopedic, but a good source of information on the more prominent films, directors, and stars of Mexican film.
- IBDB: The official source for Broadway information <http://www.ibdb.com>
- Anime News Network <http://animenewsnetwork.com> “The Internet’s most trusted anime news source.”

### Music Cataloging

- “Record Label” (extracted from Wikipedia)  
[http://feedbus.com/wikis/wikipedia.php?title=Record\\_label](http://feedbus.com/wikis/wikipedia.php?title=Record_label)
- All Music <http://www.allmusic.com/>
- Music Cataloging at Yale <http://www.library.yale.edu/cataloging/music/musicat.htm>
- Sheet Music Consortium <http://digital.library.ucla.edu/sheetmusic/>

### Cataloging tools:

- Authority Tools for Audiovisual and Music Catalogers: An Annotated List of Useful Resources (from OLAC)  
<http://ublib.buffalo.edu/libraries/units/cts/olac/capc/authtools.html>
- Guide to Cataloging DVDs Using AACR2R Chapters 7 and 9: DVD Videos (from OLAC)  
<http://ublib.buffalo.edu/libraries/units/cts/olac/capc/dvd/dvdprimer2.html#enhanced>
- UCLA Film and Television Archive Cataloging Procedure Manual  
<http://www.cinema.ucla.edu/CPM%20Voyager/CPMV00TofC.html>

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### Electronic Resources Cataloging

Cataloging Electronic Resources: OCLC-MARC Coding Guidelines, by Jay Weitz

<http://www.oclc.org/support/documentation/worldcat/cataloging/electronicresources/default.htm>

### Integrating Resources:

- PCC-integrating resources cataloging email list  
<http://mailman1.u.washington.edu/mailman/listinfo/pcc-ircat>
- BIBCO/CONSER cataloging integrating resources manual  
<http://www.loc.gov/catdir/pcc/bibco/irman.pdf>

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### Serials Cataloging:

- CONSER (Serials cataloging) <http://www.loc.gov/acq/conser/homepage.html>
- FAQ on the Aggregator neutral record <http://www.loc.gov/acq/conser/agg-neut-faq.html>

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- Notes and captions <http://www.loc.gov/acq/conser/notes&captions.html>
  - Info Connect International Union Catalogs [http://www.lwrw.com/union\\_catalogs.htm](http://www.lwrw.com/union_catalogs.htm)
  - African journals online <http://www.ajol.info/>
  - All That JAS: Journal Abbreviation Sources <http://www.abbreviations.com/jas.asp>
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### Graphic Novels

- Grand Comic Book Database <http://www.comics.org/index.lasso>
  - Michigan State University Comic Art Collection  
<http://www.lib.msu.edu/comics/index.htm>
  - Comics at Yale <http://www.library.yale.edu/humanities/media/comics.html>
  - Comic book authors <http://www.lambiek.net>
  
  - Cataloging Graphic Novels  
[http://www.lcls.org/content/cataloging/general/Cataloging\\_Graphic\\_Novels.pdf](http://www.lcls.org/content/cataloging/general/Cataloging_Graphic_Novels.pdf)
  - YALSA Graphic Novels resources (more on acquisition/marketing, but some cataloging)  
<http://www.ala.org/ala/yalsa/GraphicNovelResources.pdf>
  - ALA – ACRL News – listing of internet resources for graphic novels  
<http://www.ala.org/ala/acrl/acrlpubs/crlnews/backissues2005/february05/comicbooks.htm>
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### Rare Book Cataloging

- Bookbinding and the Conservation of Books: A Dictionary of Descriptive Terminology, by Matt T. Roberts and Don Etherington <http://palimpsest.stanford.edu/don/>  
Not an everyday resource, but occasionally useful for tracking down a bibliographic term.  
Rare book catalogers might use it more often.
  - UIUC Rare Book Cataloging Policy  
[http://www.library.uiuc.edu/techserv/cpac/cpacpolicies/rare\\_book\\_cataloging.htm](http://www.library.uiuc.edu/techserv/cpac/cpacpolicies/rare_book_cataloging.htm)  
Specific to UIUC, but useful for links to other resources.
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### Art

- Art encyclopedia <http://www.artcyclopedia.com/>
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### Law

- The American Association of Law Libraries has a Technical Services Division  
<http://www.aallnet.org/sis/tssis/index.htm>  
They publish a newsletter called the Technical Services Law Librarian -  
<http://www.aallnet.org/sis/tssis/tsll/index.htm>
- The Special Libraries Association also has a Legal Division with a listserv  
<http://units.sla.org/division/dleg/listserv.htm> It may be open to non-members but might be more for law librarianship rather than cataloging-focused.

There is an Integrating Resources Cataloging Workshop offered by CONSER's SCCTP

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program <http://www.loc.gov/cds/training.html#ircw>

Many legal materials are now integrating resources. It looks like you can order the materials for about \$70 for 1-4 people.

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### Maps

- Western Association of Map Libraries' toolbox <http://www.waml.org/maptools.html>
  - MAGERT – ALA Map and Geography Round Table  
<http://www.ala.org/ala/magert/magert.htm>
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### Dewey Decimal Classification

Updates <http://www.oclc.org/dewey/updates/default.htm> which in turn links to more specific resources, including:

- 025.431: The Dewey Blog <http://ddc.typepad.com/025431/>
- New and changed entries <http://www.oclc.org/dewey/updates/new/>

Dewey RSS Feeds <http://www.oclc.org/dewey/syndicated/rss.htm>

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### Developing Standards

- Joint Steering Committee for Revision of Anglo-American Cataloguing Rules  
<http://www.collectionscanada.ca/jsc/>
  - RDA Online: <http://www.rdaonline.org/> Links include news and announcements, RDA drafts, working documents, contacts for rule revision proposals, and a prototype demonstration. There is also an RDA discussion list (currently removed for updating)
  - RDA-L discussion list: <http://www.collectionscanada.ca/jsc/rdadiscuss.html>
  - MARC Development (MARBI)  
<http://www.ala.org/ala/alcts/divisiongroups/marbi/marbi.htm>
  - Evergreen ILS development <http://open-ils.org/>  
PINES – Georgia's open source catalog  
<http://www.georgialibraries.org/public/pines.html>
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### FRBR:

- Functional Requirements for Bibliographic Records [OCLC Research Project]  
<http://www.oclc.org/research/projects/frbr/>
  - The FRBR Blog <http://www.frbr.org/>
  - FRBR Display Tool (Library of Congress) <http://www.loc.gov/marc/marc-functional-analysis/tool.html>
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Librarian resources:

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- Google Librarian Central <http://librariancentral.blogspot.com/>
  - The Librarian's Yellow Pages  
[http://www.librariansyellowpages.com/main\\_content/home.aspx](http://www.librariansyellowpages.com/main_content/home.aspx)
  - Library Journal <http://libraryjournal.com/>
  - Librarians' Index to the Internet <http://lii.org/>
  - Penn State Libraries Technical Services Macro Express Support Web Site  
<http://www.libraries.psu.edu/tas/cataloging/macex/>
  - Watch WorldCat Grow [OCLC - WorldCat] <http://www.oclc.org/worldcat/grow.htm>
  - Training new catalogers checklist from ALA  
<http://www.ala.org/ala/alctscontent/alctspubsbucket/alctsresources/catalogingres/traincatalogerschecklist/05trainCatscheck.pdf>
  - ISBN Compare Prices <http://isbn.nu/>
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### Organizations:

- LACONI (Library Administrators Conference of Northern Illinois)  
<http://www.laconi.org/index.html>
  - ALCTS (Association for Library Collections & Technical Services)  
<http://www.ala.org/ALCTSTemplate.cfm?Section=alcts>  
Many useful links on the Cataloging Section page,  
<http://www.ala.org/ALCTSTemplate.cfm?Section=alctssectionscont&Template=/TaggedPage/TaggedPageDisplay.cfm&TPLID=16&ContentID=7991>
  - Illinois Library Association <http://www.ila.org/>
  - IFLA (International Federation of Library Associations and Institutions)  
<http://www.ifla.org/>
  - OLAC <http://www.olacinc.org/>
  - American Library Association <http://www.ala.org>
  - ALA-APA: the organization for the advancement of library employees <http://ala-apa.org/>
  - NASIG (North American Serials Interest Group) <http://www.nasig.org/>
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### RSS feeds and Blogs:

- 025.431: The Dewey blog <http://ddc.typepad.com/>
- ACRLLog <http://www.acrlblog.org/>
- ALA Blogs  
[http://www.ala.org/Template.cfm?Section=News&template=/cfapps/xml/pr\\_inst.html](http://www.ala.org/Template.cfm?Section=News&template=/cfapps/xml/pr_inst.html)
- ALA Weblog Service <http://blogs.ala.org>
- Beyond the Job <http://librarycareers.blogspot.com/>
- Blog About Technical Services <http://blogs.minitex.umn.edu/bats/>
- Catalogablog <http://www.catalogablog.blogspot.com/>
- Cataloging Futures <http://www.catalogingfutures.com/catalogingfutures/>
- Ex Libris--an E-Zine for Librarians and Information Junkies  
<http://marylaine.com/exlibris>

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- FRBR blog <http://www.frbr.org/>
  - Free Range Librarian <http://freerangelibrarian.com/>
  - Google Blog <http://googleblog.blogspot.com/>
  - It's all good <http://scanblog.blogspot.com/>
  - librarian.net <http://www.librarian.net/>
  - Library Clips <http://feeds.feedburner.com/LibraryClips>
  - Library journal <http://www.libraryjournal.com/learnRSS>
  - Library Juice <http://libraryjuicepress.com/blog/>
  - Library Weblogs <http://www.libdex.com/weblogs.html>
  - LISNews <http://www.lisnews.org/>
  - Lorcan Dempsey's weblog <http://orweblog.oclc.org/>
  - Off the Mark: habitually probing generalist <http://marklindner.info/blog/>
  - RSS Compendium - RSS Readers <http://allrss.com/rssreaders.html>
  - RSS feeds and podcasts [OCLC - Talk] <https://www.oclc.org/rss/default.htm>
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### Email discussion lists:

- AUTOCAT List of Files <http://ublib.buffalo.edu/libraries/units/cts/autocat/>
  - Cataloger's Learning Workshop: eduCAT -- Discussion List (Library of Congress) <http://www.loc.gov/catworkshop/eduCAT/index.html>
  - OCLC Internet List Subscription Request <https://www3.oclc.org/app/listserv/>
  - SERIALST Scope & Purpose <http://www.uvm.edu/~bmaclenn/serialst.html>
  - PERSNAME-L: Issues about personal names in bibliographic and authority records <http://lists.ou.edu/cgi-bin/wa?A0=PERSNAME-L>
  - Subscription Information About the Desktop Forum (Cataloging Distribution Service - Library of Congress) <http://www.loc.gov/cds/desktop/foruminfo.html>
  - PCC-integrating resources cataloging email list <http://mailman1.u.washington.edu/mailman/listinfo/pcc-ircat>
  - Next Generation Catalogs for Libraries email list <http://dewey.library.nd.edu/mailling-lists/ngc4lib/>
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### Other useful sites (continuing education, events, meetings, job listings)

- North Suburban Library System <http://www.nsls.info/>
- Metropolitan Library System <http://www.mls.lib.il.us/>
- DuPage Library Systems <http://www.dupagels.lib.il.us/>

Illinois State Library—lots of content and still difficult to navigate; useful pages are:

- Who We Are [http://www.cyberdriveillinois.com/departments/library/who\\_we\\_are/home.html](http://www.cyberdriveillinois.com/departments/library/who_we_are/home.html)
- What We Have [http://www.cyberdriveillinois.com/departments/library/what\\_we\\_have/home.html](http://www.cyberdriveillinois.com/departments/library/what_we_have/home.html)

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- What We Do  
[http://www.cyberdriveillinois.com/departments/library/what\\_we\\_do/home.html](http://www.cyberdriveillinois.com/departments/library/what_we_do/home.html)
  - What's New  
[http://www.cyberdriveillinois.com/departments/library/whats\\_new/home.html](http://www.cyberdriveillinois.com/departments/library/whats_new/home.html)
  - Illinois State Library's CLEO site <http://www.islcleo.org/>  
ISL's continuing education calendar and registration site (including IOUG workshops)
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### Just for fun:

- A Librarian at the Kitchen Table <http://librarianoutreach.blogspot.com/>
- A Librarian's Alphabet: <http://pw1.netcom.com/~dplourde/sampler/alphabet.html>
- Best Government Document titles: <http://freegovinfo.info/best>
- Biblia the warrior librarian: <http://www.warriorlibrarian.com/laffs.html>
- Cataloger's Revenge: <http://www.bibliozone.com/lighterside/index.shtml>
- Ex Libris <http://marylaine.com/exlibris/index.html>
- Great moments in the history of technical services:  
[http://sun3.lib.uci.edu/~murrizol/ts\\_history/tshist.htm](http://sun3.lib.uci.edu/~murrizol/ts_history/tshist.htm)
- Images of Librarians in Popular Culture:  
<http://besser.tsoa.nyu.edu/impact/f01/Focus/Image/index.htm>
- Laughing Librarian: <http://www.laughinglibrarian.com/>
- Librarian 2: News about Libraries Librarians, Reading, and Information  
<http://alaet.blogspot.com/>
- Librarian Avengers <http://www.librarianavengers.org/>
- Librarian: Librarians as the Future of Culture and History <http://librarian.lishost.org/>
- Librarians Guide to etiquette: <http://libetiquette.blogspot.com/>
- Library Cartoons: an annotated bibliography:  
<http://pw1.netcom.com/~dplourde/cartoons/index.html>
- Library Juice: On the intersection of libraries, politics, and culture  
<http://www.libraryjuicepress.com/blog/>
- Lipstick Librarian: <http://www.lipsticklibrarian.com/>
- Lost in translation: <http://www.tashian.com/multibabel/>
- Peep Research <http://www.millikin.edu/staley/peeps/>
- Quotations about libraries and librarians: <http://www.ifla.org/I/humour/subj.htm>
- Randal Spangler's Fantastic Art Realm: <http://www.randalspangler.com/>
- Rex Libris comics: <http://store.slavelabor.com/>
- Shakespearean insults: <http://www.petelevin.com/shakespeare.htm>
- Songs about libraries and librarians: <http://www.blisspix.net/library/songs.html>
- Unshelved: <http://www.overduemediamedia.com/>

Library Weblogs <http://www.libdex.com/weblogs.html>

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Links to more Web logs than you can shake a vintage catalog drawer rod at, plus articles on various aspects of library blogging.

Librarian Blogs and Sites Internet Directory <http://librariansindex.blogspot.com/>

More links, both to many, many blogs (such as that of an “Australian librarian with a fondness for twee pop”) and to several librarians’ indexes to the Internet—most unseen by this reviewer, as they say, so caveat quaesitor (let the searcher beware).

Progressive Librarians Guild: “providing a forum for the open exchange of radical views on libraryissues” <http://libr.org/plg/>

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Non-library (or at least non-cataloging) but of interest

- Contentious: News and musings on how we communicate in the online age <http://contentious.com/> “By Amy Gahran, content strategist, info provocateur.”

- Nuntii Latini <http://www.yleradio1.fi/nuntii/>

You know you want the news in Latin, and here it is. From YLE Radio 1 in Finland.

- Project Gutenberg [http://www.gutenberg.org/wiki/Main\\_Page](http://www.gutenberg.org/wiki/Main_Page)

- Turning the Pages <http://www.bl.uk/onlinegallery/ttp/ttpbooks.html>

of 15 books, including Leonardo’s notebook and the original Alice, with Lewis Carroll’s illustrations. Includes links to more “virtual rare books” at the Wellcome Trust and to the Library’s Images Online.



Richard Stewart  
Senior Cataloger  
Indian Trails Library District  
Wheeling, IL

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[RStewart@indiantrailslibrary.org](mailto:RStewart@indiantrailslibrary.org)

Jennifer B. Young  
Serials Catalog Librarian  
Northwestern University Library  
Evanston, IL  
[j-young2@northwestern.edu](mailto:j-young2@northwestern.edu)

Joy Anhalt  
Technical Service Manager  
Tinley Park Public Library  
Tinley Park, IL  
[j\\_anhalt@tplibrary.org](mailto:j_anhalt@tplibrary.org)